

Beulah Heights University
892 Berne St.
Atlanta, GA 30316
P: 404-627-2681
F: 404-627-0702
Financialaid@beulah.edu



PLEASE FOLLOW THE INSTRUCTIONS BELOW TO COMPLETE YOUR FINANCIAL AID PROCESS:

Complete the below first three initial steps at <https://studentaid.gov/announcements-events/welcome-to-the-new-student-aid-site>

<input type="checkbox"/>	THE 2021-2022 FAFSA (Free Application for Federal Student Aid) using your 2019 Federal Tax Return . Use Beulah Heights University School Code: 030763 . Please try to use the IRS data retrieval tool in the FAFSA if at all possible. (found on link above)
<input type="checkbox"/>	ENTRANCE LOAN COUNSELING - Use your FSA ID to log in. (If this is your first time applying for aid you will need to click create an FSA ID) Complete Entrance Counseling according to status: Undergraduate or Graduate . (found on link above)
<input type="checkbox"/>	MASTER PROMISSORY NOTE - according to status: Undergraduate or Graduate. This step is very important as you are granting the lender permission to release your funding to Beulah Heights University. (found on link above)
<input type="checkbox"/>	Once, you have completed the first three initial steps you will receive a notification from Campus Ivy (The Financial Aid Processors) regarding creating a Financial Aid Portal account via your BHU email. Once the account has been created, you will have the ability to easily monitor your FAFSA processing. This step is very important! If you are selected for verification or if additional paperwork is needed to complete your file, this site informs you of all documents needed, submitted or that have been approved in your financial aid file. You will also receive email notifications with a link to the portal that will take you to the section to attach all needed documents. Please email the Financial Aid Department at financialaid@beulah.edu to confirm you have completed each step and to follow up regarding your status.
<input type="checkbox"/>	Once all the above steps are completed, submit a "Plan of Attendance" attached below (We encourage all students to meet with their advisors prior to completing this document to ensure that appropriate class are being selected)
<input type="checkbox"/>	Complete a Direct Deposit form for any potential Financial Aid Refunds and return to the Business Office at charles.mbugua@beulah.edu .

Additional Steps (if applicable after your appointment):

<input type="checkbox"/>	After you review your package Dependent students may also need to secure additional funding: Please log on link at the top of page to complete the Direct Loan Parent Plus Application. This must be completed to fully determine the student's loan eligibility amounts.
<input type="checkbox"/>	If you are selected for verification you will be contacted to complete additional items, at which time you will be given further instructions. For more information about general financial aid eligibility: https://studentaid.gov/understand-aid/eligibility .